

NOTICE OF JOB OPENING

Mahoning County Department of Job & Family Services

Position Title: Case Manager - four (4) positions available

Building/Location: Mahoning County Department of Job & Family Services
709 N. Garland Avenue
P.O. Box 600, Youngstown, OH 44501-0600

Director/Supervisor: Eligibility Referral Supervisor 1

Salary: \$12.81

Date Issued: September 27 , 2006

Filing Deadline

Applicant interested in the above named position may complete an application at the Human Resources Department of Mahoning County Job & Family Services no later than 4:30 p.m. on October 6, 2006. Current County employees who wish to apply for this position must fill out an employment application. Anyone needing accommodation in completing this application, please contact Peg McCarthy at Human Resources Office at (330) 884-6811.

Responsibilities

Under general supervision, the Case Manager ensures a client-centered approach to service delivery; develops and monitors employability plans for eligible clients and determines eligibility for all public assistance programs including OWF, Medicaid and Food Stamps.

Qualifications

Associates Degree in a related field; or junior status is a related bachelors degree program or three (3) years experience as an Income Maintenance Aide 2 or Social Service Aide 2.

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